Guide for Review of t	the Consolidated Plan
Name of Program Participant:	Lead Agency:
Other Members (if applicable):	
Staff Consulted:	
<b>Time Frame Covered by Consolidated Pla</b>	n: Programs Covered:
Date Plan Due:	Date Plan Received:
Date of Plan (or Amendment) Approval:	I
Name(s) of	Date:
Reviewer(s):	

NOTE: All questions that address requirements contain the citation for the source of the requirement (statute, regulation, NOFA, or grant agreement). If the requirement is not met, HUD must make a finding of noncompliance. All other questions (questions that do not contain the citation for the requirement) do not address requirements, but are included to assist the reviewer in understanding the participant's program more fully and/or to identify issues that, if not properly addressed, could result in deficient performance. Negative conclusions to these questions may result in a "concern" being raised, but not a "finding."

<u>Instructions</u>: This Exhibit is designed to evaluate the formula grant program participant's compliance with the Consolidated Plan requirements at 24 CFR Part 91 (but excludes compliance with Citizen Participation requirements which are covered in Chapter 19). The Exhibit is divided into five sections: Development of the Consolidated Plan; Plan Progress; Lead-Based Paint Hazards; Certifications; and Performance. Consistent with the definitions in Part 91, the term "jurisdiction" is used interchangeably in this Exhibit to mean the unit of local government or a State, i.e., the entity being monitored. A consortium is considered to be a single unit of local government. Some of the "finding" questions, therefore, contain multiple citations to cover those parts of the Consolidated Plan regulation that pertain separately to these entities. Reviewers should be specific in referencing the correct citation, should deficiencies be disclosed. Prior to conducting monitoring, the HUD reviewer is to prepare by examining the HUD-approved Consolidated Plan, the relevant Annual Action Plans, and applicable Consolidated Annual Performance and Evaluation Reports (CAPERs).

#### **Questions:**

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# A. <u>DEVELOPMENT OF THE CONSOLIDATED PLAN</u>

1.			
	a. Did the jurisdiction, in developing this Plan, consult with: assisted housing providers; health services providers; social services providers; State and local health and child welfare agencies which focus on lead hazards; adjacent units of local government and metropolitan-wide planning agencies (if applicable); HOPWA jurisdictions within the eligible metropolitan statistical area; and local public housing agencies?  [24 CFR 91.100 for local governments or 24 CFR 91.110 for States]	Yes	No
	Describe Basis for Conclusion:		
	b. If the jurisdiction is a State, in preparing its method of distribution of CDBG assistance, did it consult with local governments in non-entitlement areas?  [24 CFR 91.110]	No	N/A
	Describe Basis for Conclusion:		
B. 2.	PLAN PROGRESS		
	Based on the number of years remaining under the jurisdiction's Consolidated Platime of this monitoring review, has the jurisdiction made progress in carrying out, achieved the accomplishments for:		ie
	a. Its Consolidated Plan objectives set forth in its strategic plan as described at		
	24 CFR 91.215(a)(5) or 24 CFR 91.315(a)(5)? [24 CFR 91.525(a)]	Yes	No
	Describe Basis for Conclusion:		

b.	The number of extremely low-income, low-income and moderate-income		
	families to be provided affordable rental and homeownership housing as set	Yes	No
	forth in its strategic plan?		
<u> </u>	[24 CFR 91.525(a)]?		
De	escribe Basis for Conclusion:		
	Its stustagy for halping lavy income families avoid hamalessness, machine		
c.	Its strategy for helping low-income families avoid homelessness; reaching out to and assessing the individual needs of homeless persons; addressing		
	the emergency shelter and transitional housing needs of homeless persons;	Yes	No
	and helping homeless persons transition to permanent housing and		
	independent living as described at 24 CFR 91.215(c) or 24 CFR 91.315(c)?		
	[24 CFR 91.525(a)]		
De	escribe Basis for Conclusion:	1	
	Scribe Dasis for Conclusion.		
d.	Its strategy to remove barriers to affordable housing as described at 24 CFR		
	91.215(f) or 24 CFR 91.315(f)?	Yes	No
	[24 CFR 91.525(a)]	100	
De	escribe Basis for Conclusion:		
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e.	Its goals, programs and policies for reducing the number of poverty-level families and preserving affordable housing, in coordination with other programs and services within the jurisdiction as described at 24 CFR 91.215(h) or 24 CFR 91.315(h)? [24 CFR 91.525(a)]	Yes	No
De	escribe Basis for Conclusion:		
f.	Its actions to overcome gaps in its institutional structure for addressing priority needs as described at 24 CFR 91.215(i)(3) or 24 CFR 91.315(i)? [24 CFR 91.525(a)]	Yes	No
De	escribe Basis for Conclusion:		
g.	Its activities for enhancing coordination between public and assisted housing providers, private and governmental health, mental health and service agencies as described at 24 CFR 91.215(j) or 24 CFR 91.315(j)? [24 CFR 91.525(a)]	Yes	No
De	escribe Basis for Conclusion:		

j	h. Its activities for encouraging public housing residents to become more involved in management and participate in homeownership as described at 24 CFR 91.215(k) or 24 CFR 91.315(l)? [This applies to a state only if the state has a state housing agency administering public housing funds.]  [24 CFR 91.525(a)]	Yes	No	N/A
	Describe Basis for Conclusion:			
	<ul> <li>i. For the CDBG program only, the specific long- and short-term community development objectives as described at 24 CFR 91.215(e) or 24 CFR 91.315(e)?         [24 CFR 91.525(a)]     </li> <li>Describe Basis for Conclusion:</li> </ul>	Yes	No	N/A
	j. For a State, its strategy to coordinate low-income housing tax credits? [24 CFR 91.525(a)]  Describe Basis for Conclusion:	Yes	No	N/A

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3.			
	For the Action Plan years covered by this monitoring, did the jurisdiction direct		
	assistance to the identified geographic areas consistent with the jurisdiction's	Yes	No
	general priorities identified in its strategic plan for allocating assistance		
	geographically?		
	[24 CFR 91.525(a)]		
	Describe Basis for Conclusion:		
C	LEAD-BASED PAINT HAZARDS		
4.	ELMO-DASED I MINI IIMZANDS		
	a. Has the jurisdiction implemented the actions it proposed in its Consolidated		П
	Plan to evaluate and reduce lead hazards and integrated lead-based paint	Yes	No
	hazard reduction in its housing policies and programs? (Use applicable		
	Exhibits in Chapter 24.)		
	[24 CFR 91.525(a)]		
	Describe Basis for Conclusion:		
	b. <u>For CDBG only</u> : Is there evidence to support the jurisdiction's		
	certification that its activities concerning lead-based paint comply with 24 CFR Part 35, Subparts A, B, J, K and R? (Use applicable Exhibits in	s No	N/A
	Chapter 24.)		
	[24 CFR 91.525(a); the certification]		
	Describe Basis for Conclusion:		

Is t	s there evidence to show that the jurisdiction:				
a.	Conducted an analysis of impediments to fair housing choice and took actions to overcome the effects of any identified impediments?  [24 CFR 91.525(a); the certification]	Yes	No		
De	scribe Basis for Conclusion:	ı			
h	Has followed its drug-free workplace statement per the requirements of 24		Г		
υ.	CFR 21.200?				
	[24 CFR 91.525(a); the certification]	Yes	N		
De	scribe Basis for Conclusion:				
c.	Has correctly filed a lobbying certification and disclosure form if required				
	by 24 CFR Part 87?	Yes	N		
	[24 CFR 91.525(a); the certification]				
	scribe Basis for Conclusion:	•			
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d.	Has the legal authority to carry out Consolidated Plan programs and the Consolidated Plan is authorized under State (and local) law? [24 CFR 91.525(a); the certification]		Yes	No
De	escribe Basis for Conclusion:			
e.	Has complied with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and the implementing regulations at 49 CFR Part 24?  [24 CFR 91.525(a); the certification]	] es	No	N/A
De	escribe Basis for Conclusion:			
f.	For CDBG- and HOME-assisted activities Only: Has in effect and has been following a residential antidisplacement and relocation assistance plan?  [24 CFR 91.525(a); the certification]	 ] es	No	N/A
De	escribe Basis for Conclusion:			

	g.	HOME and ADDI Only: Is there evidence that the jurisdiction has adopted and is using subsidy layering guidelines to evaluate projects prior to project commitment to ensure no more HOME funds are invested, in combination with other federal assistance, than is necessary to provide affordable housing, consistent with the certification submitted with its Consolidated Plan?  [24 CFR 92.250(a), 24 CFR 92.612(a); the certification]	Yes	No	N/A				
	De	Describe Basis for Conclusion:							
E. 6.	PERFORMANCE								
	Is the jurisdiction:								
	a.	Using the standards and procedures it described in its Consolidated Plan 1 monitoring activities carried out in furtherance of the Plan and complying with long-term compliance requirements?  [24 CFR 91.525(a)]		Yes	No				
	De	scribe Basis for Conclusion:							
		Complying with the standards for providing certifications of consistency with its Consolidated Plan for competitive programs and/or gave reasons for denials if it failed to provide such certifications?  [24 CFR 91.510]	Yes	No No	N/A				
	De	scribe Basis for Conclusion:							

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7.				
	HOME Only: If the jurisdiction uses HOME funds for tenant-based rental			
	assistance targeted to, or providing a preference for, a special needs group			
	identified as having an unmet need in its Consolidated Plan, is there	Yes	No	N/A
	evidence showing that the jurisdiction is following the preference indicated			
	in the Consolidated Plan?			
	[24 CFR 92.209(c)(2)(ii)]			
	Describe Basis for Conclusion:			
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8.		Т		
	HOME and ADDI Only: Do the resale or recapture provision in the			
	participating jurisdiction's written agreements with HOME- or ADDI-	Yes	No	N/A
	assisted homebuyers match the resale or recapture provisions described in	103	140	IV/ A
	its Consolidated Plan?			
	[24 CFR 91.220(g)(2)(ii), 91.320(g)(2)(ii), and 92.254(a)(4)]			
	Describe Basis for Conclusion:			
9.		т —		
	ADDI Only: Are the jurisdiction's completed ADDI projects consistent			
	with the planned use of its ADDI funds described in its Consolidated Plan?	Yes	No	N/A
	[24 CFR 91.525(a)]			
	Describe Basis for Conclusion:			

10.				
	ADDI Only: Is the jurisdiction following its plan for conducting targeted			П
	outreach to residents and tenants of public and manufactured housing and to	Yes	No.	N/A
	other families assisted by public housing agencies, for the purposes of			
	ensuring that the ADDI funds are used to provide downpayment assistance			
	for such residents, tenants, and families?			
	[24 CFR 91.525(a)]			
	Describe Basis for Conclusion:			
11.				
11.				
	ADDI Only: Has the jurisdiction taken action to ensure the suitability of			
	ADDI Only: Has the jurisdiction taken action to ensure the suitability of beneficiaries to undertake and maintain homeownership, such as provision			
	beneficiaries to undertake and maintain homeownership, such as provision	Yes	No	N/A
	beneficiaries to undertake and maintain homeownership, such as provision of housing counseling to homebuyers?	Yes	No	N/A
	beneficiaries to undertake and maintain homeownership, such as provision of housing counseling to homebuyers?  [24 CFR 91.525(a)]	Yes	No	N/A
	beneficiaries to undertake and maintain homeownership, such as provision of housing counseling to homebuyers?	Yes	No	N/A
	beneficiaries to undertake and maintain homeownership, such as provision of housing counseling to homebuyers?  [24 CFR 91.525(a)]	Yes	No	N/A
	beneficiaries to undertake and maintain homeownership, such as provision of housing counseling to homebuyers?  [24 CFR 91.525(a)]	Yes	No	N/A
	beneficiaries to undertake and maintain homeownership, such as provision of housing counseling to homebuyers?  [24 CFR 91.525(a)]	Yes	No	N/A

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